



# **Fire & EMS Academy**

***YOUR MISSION STARTS HERE***

Month	Subject
Jan	Orientation
Feb	Radios/Incident Command System
Mar	Bunker Gear /SCBA
Apr	Basic Fireground Procedures
May	Basic Fireground Practical Training @ Owens CEP
Jun	Power Tools / Apparatus Driving
Jul	Overview of Haz Mat, Meters & Technical Rescue
Aug	Overview of EMS Operations
Sep	Driver Training
Oct	Water & Ice Rescue Level I training
Nov	MVA Responses / Vehicle Extrication
Dec	Firefighter Safety / Rapid Intervention

### **Important Information:**

- Except for reasons of full-time employment, illness, etc.  
ATTENDANCE IS MANDATORY
- If you miss a class, it is YOUR responsibility to make arrangements with the instructor to cover the missed material.
- Missing classes WILL extend your probationary period and could lead to dismissal from the department.
- Come to each class in your Class B uniform, with a notebook & writing utensils. Take notes, there WILL be quizzes and tests.
- If you have questions or do not understand something PLEASE ASK.

# WTFD Winter Academy Class Curriculum

## Month 1 – January 2015

- ROLL CALL
- Welcome from the Fire Chief
- Introduction of assigned Captains
- Review of Chain of Command, officer's names & ranks
- Issuance of pager, door key code, Discuss access for TexCom, Review online access to Rules & Regs and SOGs
- Issue & review Probationary Expectations Packet
- Overview of history of volunteer fire service & WTFD
  - View "Pride & Ownership" DVD
- SOG 1-06 FF Uniform and appearance & Issue Uniform Order slips
- SOG 1-07 Mandatory Events & Work Details
- Overview of Firefighters Association history, purpose, functions, etc.
- Issue Gear rack numbers and personal locker
- Station Orientation: Apparatus bays, Apparatus IDs, SOG 2-01
- Review Township policy on harassment (including video), progressive discipline policy and SOG 1-01 Probationary Period
- SOG 1-02 Answering Alarms and Signing in
- Explain safe driving expectations, review SOG 3-05, and reminder of only Code 2 response permitted for Probationary with no certifications

### Assignment of SOGs for Self Study:

- SOG 1-04 Restricted Duty – Injury or Illness
- SOG 2-05 Personal Protective Equipment
- WT Policies & Procedures & Standing Orders

# WTFD Winter Academy Class Curriculum

## Month 2 – February 2015

- ROLL CALL
- Quiz on Month 1 Topics
- Size for PPE Turnout Gear & SCBA Mask
  - Check for availability of current stock
  - If none available – order new
- Explanation of Truck Check / Station Duties SOG 1-03
  - TC/SD Log Book use and location
  - TC equipment – Hydrometer, Pressure Gauges, etc.
  - Issue TC Assignments for next month
    - Station Duties / Inside & Outside
      - *These will be rotated thru for the next 6 Months*
- FD Radios
  - SOG 2-13 Radio Communications
  - Review CAD/MDT, basic dispatch functions, dispatch log book/run board & activating pagers/station siren.
  - Radio Locations
  - Use of Portable / Mobile / Base radios
  - Proper Use guidelines
  - Basic FD Radio Terminology
  - WTFD channels
  - Lucas County EMS channel
  - Mutual Aid channels
- SOG 2-01 Apparatus Response Order & Manpower
- SOG 2-03 Incident Command System
- Complete enrollment forms for Volunteer FF Certification Class
- Responder Vehicle Inspection
  - Explain need for personal vehicle safety checks

### SOG Self Study Assignments

- SOG 2-01 Apparatus Response Order (*Review*)
- SOG 2-03 ICS (*Review*)
- SOG 1-05 Ohio Certifications Required
- SOG 2-02 Emergency Scene Accountability & Evacuation
- SOG 2-04 Firefighter Mayday
- SOG 2-12 Major Incident Notification

# WTFD Winter Academy Class Curriculum

## Month 3 – March 2015

- ROLL CALL
- Quiz on Month 2 Topics
- Mid Term Test on Month 1 through Month 5 Material
  
- Review of all bunker gear
  - Donning & Doffing
- Review of SCBA & PASS
- Overview of cascade & fill station
- Practical exercises
  - Timed donning of bunker gear & SCBA
  - Donning SCBA with seat belt buckled in rig
  - Using “buddy breather” connection
  - Mask confidence course

### Self Study Assignments

- Complete required NIMS training
  - IS-100.b - (ICS 100) *Introduction to Incident Command System*
  - IS-700.a *National Incident Management System (NIMS)*
  - Both of these online classes can be found here:  
<http://training.fema.gov/is/nims.asp> (You must complete the class and take the final exam. Print 3 copies of your certificate)

## WTFD Winter Academy Class Curriculum Month 4 – April 2015

- ROLL CALL
- Collect copies of NIMS training certificates
- Quiz on Month 3 Topics
  
- Fireground Strategy & Tactics SOG 4-01 PowerPoint
- Apparatus Riding Assignments SOG 4-10 PowerPoint
- Hose Loads – Discuss how to deploy & repack
- Ground Ladders
- Review of SCBA (donning, doffing)
- Fireground Search & Rescue Overview
  - Oriented Man Method
  - VES
- Practical Exercises (Weather Permitting)

### Self Study Assignments

- Read *Essentials of Firefighting* Chapters 1, 2, 3, 5, 6, 9, 10, 11, 12, 13, 14, 15, 17 (**Firefighter 1 Section ONLY**) and complete the corresponding chapters in the workbook
  
- **This MUST be completed prior to the start of Fire School.**

## **WTFD Winter Academy Class Curriculum Month 5 – May 2015**

- Fireground Practical Exercises at Owens CEP

### SOG Self Study Assignments

- SOG 4-01 Fireground Strategy & Tactics
- SOG 4-05 Automatic Sprinkler Systems
- SOG 3-04 Hose Loading for Engines
- Review WTFD Hydrant Location / Water Atlas Maps

# WTFD Winter Academy Class Curriculum Month 6 – June 2015

- ROLL CALL
- Mid Term Test on Month 1 through Month 5 Material
  
- Overview / Demonstration of Power Tools
  - PPV Fans
  - Electric Fan
  - Generators
  - Chain Saw
  - K12 Saw
- Overview of Pump Operations
- Practical Exercises
  - Driving Engine 72-1 & 72-3
  - Pump Operations Engine 72-1 & 72-2

## SOG Self Study Assignments

- SOG 3-01 Apparatus Driver Safety
- SOG 3-02 Vehicle Backing Safety



# WTFD Winter Academy Class Curriculum

## Month 7 – July 2015

- ROLL CALL
- Quiz on Month 6 Topics
- Complete enrollment forms for EMT Certification class.
  
- Overview/Demonstration of Meters
  - 4 Gas Meter
  - CG Detector
  - Thermal Imager
  - Tac Stick
- CO Response PowerPoint
- Haz Mat Awareness Level Training & SOG 6-02
- Confined Space Awareness Level Training & SOG 6-07
- Trench Collapse Awareness Level Training & SOG 6-08

### SOG Self Study Assignments

- SOG 2-04 Firefighter Mayday
- SOG 2-02 Accountability & Evacuation
- SOG 2-13 Radio Communications
- SOG 4-09 RIT

# WTFD Winter Academy Class Curriculum

## Month 8 – August 2015

- ROLL CALL
- Quiz on Month 7 Topics
  
- Overview of EMS Operations
  
- Review Response orders for EMS Calls
  
- Detailed Tour of both Medic Units
  - Explain EMS equipment
  - Need to know ALL equipment and its location
  
- Medic Unit manpower and their basic duties
  - Authorize Probationaries to ride along on MEDIC Units for EMS calls
    - Not to displace an EMT
    - Limit 1 Probie per Medic Unit
  - Explain Probies limitations on EMS Calls
  
- Use and Operation of Oxygen Bank

### SOG Self Study Assignments

- SOG 5-01 Infection Control
- SOG 5-02 Patient Transportation
- SOG 5-03 Patient Refusal of Treatment AMA
- SOG 5-04 Deceased Persons – Code 18
- SOG 5-06 Procedures for Patient with CCW & Weapon
- Appendix 5-A EMS Protocols

# WTFD Winter Academy Class Curriculum

## Month 9 – September 2015

- ROLL CALL
- Quiz on Month 8 Topics
  
- SOG 3-01 Apparatus Driver Safety
- SOG 3-02 Vehicle Backing Safety
- SOG 3-03 Roadway Incident Safety
  
- Medic Unit Driver Duties
  
- Medic Unit Driver Training

### SOG Self Study Assignments

- SOG 3-05 POV Operations (*Review*)
- SOG 6-03 Tornado Warning & Disaster Response
- SOG 2-10 Animal Incidents
- SOG 2-11 Response to Scenes of Violence
- SOG 2-16 Mutual-Aid & Automatic Aid Procedures

# **WTFD Winter Academy Class Curriculum Month 10 – October 2015**

- ROLL CALL
- Quiz on Month 9 Topics
  
- WATER & ICE RESCUE TRAINING & OPERATIONS MANUAL
  - Complete Level 1 Training
  
  - BOAT & HOV OPERATIONS OVERVIEW

## SOG Self Study Assignments

- SOG 6-05 Hovercraft PPV Responses
- SOG 6-01 MVA Rescue Engine Riding Assignments
- SOG 4-02 Fire Line Establishment
- SOG 4-04 Down Power Lines
- SOG 6-04 Response for Bomb Threats or Incidents

# WTFD Winter Academy Class Curriculum

## Month 11 – November 2015

- ROLL CALL
- Quiz on Month 10 Topics
- SOG 3-03 Roadway Incident Safety
- SOG 6-01 Rescue Engine Riding Assignments for MVAs
- Lucas County Fire Chiefs / Lucas County EMS Mass Casualty Incident Protocol/Procedure
  - START/JumpSTART Triage Procedures & Tags
- Overview of Extrication Tools
  - Extrication Practical Exercise

### SOG Self Study Assignments

- SOG 2-06 SCBA & PASS Devices
- SOG 2-05 Personal Protective Equipment
- SOG 2-03 ICS
- SOG 4-10 Structure Fire Riding Assignments

# WTFD Winter Academy Class Curriculum Month 12 – December 2015

- ROLL CALL
- Quiz on Month 11 Topics
  
- Review of SOG 2-13 Radio Communications (as relates to emergencies)
- Review of SOG 2-02 Accountability & Evacuations
- Review of SOG 4-09 RIT
- Review/Demonstration of RIT Equipment
- Practical Exercises:
  - Calling the Mayday
  - RIT Response
  - RIT Deployment

## SOG Self Study Assignments

- All SOGs
- Rules & Regulations
- Chief's Standing Orders

Written Test – *Fire Chief will schedule*

Practical Test – *Can be scheduled with any Chief Officers following passing of written test.*

## January 2016 Events

- Third Thursday (Washington Twp. Trustees Meeting):
  - Recommend Probationaries for approval for promotion to Firefighter to Board of Trustees
  
  - Graduation Ceremony
    - Presentation of Badge, Helmet & Name Patch for bunker coat
    - Reception for family members